

THE WATER CONSERVATION GARDEN

Job Announcement

POSITION Public Garden Horticulture/Landscape Maintenance Technician

Job Summary

This is a skilled level Gardener-Maintenance classification. Perform grounds keeping and building maintenance duties for the cultivation and care of the landscaping, facilities and grounds at The Water Conservation Garden. This part time position reports directly to the Director of Horticulture and Facilities, and may require evenings and/or weekends. It is not uncommon to help out with event set-ups, visitor plant questions, janitorial duties, and/or working with volunteers. General hours are part time , typically 1 ½ weekday shifts and one weekend day including some potential evening and holiday shifts.

Primary responsibilities

Duties include but not limited to:

- Landscaping care and proper pruning trees and shrubs, mulching, weeding, etc.
- Knowledge of horticulture and plant identification
- Irrigation installation and repair
- Jack-of-all-trades aptitude with construction & building materials such as carpentry, HVAC, electricity, concrete/paver projects, etc.
- General Garden clean up being pro-active with trash removal, pressure washing, and post event clean-up
- Janitorial duties for buildings, facilities, restrooms, etc.
- Set up and break down of Garden events, weddings, festivals, etc.
- Lead volunteers and docents in Garden projects

Required Skills

- Knowledge of tools, equipment, techniques, skills, materials, and methods of landscaping, and maintenance of all types of landscaping
- Time management is essential and must be comfortable with multi-tasking

- Ability to determine the kind of tools and equipment needed when working independently using power tools, chainsaw, power edger, weed whip, blower, sprayer, hand tools, and ability to drive a variety of vehicles including gator and golf cart
- Able to work in a safe and efficient manner
- The ability to work with a wide range of ages and personalities in a positive manner
- Administrative: Computer/Office skills to include: Excel, Word, Outlook, Google Calendar

Minimum Requirements

- Plant Identification with a minimum of two years of landscape installation, maintenance, or equivalent
- College degree preferred with a concentration of horticulture or related field
- High school diploma or GED with equivalent experience of above requirements acceptable
- Certifications/Licenses: Valid CA driver's license, reliable transportation

Additional Qualities

- Analytical Thinking – requires strong analysis of information and using logic and common sense to address non-supervised work-related issues and problems
- Adaptability/Flexibility – requires being open to change (positive or negative) and to considerable variety in the workplace
- Innovative – requires creativity and alternative thinking to develop new ideas and answers to work-related problems
- Team Player – requires being pleasant with others on the job and displaying a good-natured, cooperative attitude; working with others to achieve the greater goal and being understanding and helpful on the job
- Dependability – requires being reliable, responsible, and dependable, and fulfilling obligations
- Integrity – requires being honest and ethical
- Advise customers on plant selection or care

Working Conditions

Work to be performed mostly in an outdoor, sometimes hot, environment. Applicants must be in good physical condition and able to exert physical operations requiring, but not limited to: sitting, standing, walking, climbing, stooping, kneeling, reaching, handling, and hearing; lifting and carrying tools and equipment weighing up to 50 lbs. Workplace is non-smoking and drug-free. Weekend and evening hours required.

About The Water Conservation Garden

The mission of The Water Conservation Garden is to inspire positive change in the living environment through the conservation of water and other natural resources.

The Water Conservation Garden has nearly six acres of displays that showcase water conservation through a series of beautifully themed gardens, such as a California Native Plant Garden and a vegetable garden, as well as how-to displays such as Mulch and Irrigation Exhibits. The Garden also features a native Butterfly Pavilion that is open spring and summer each year. Please visit our [Exhibits page](#) for more information.

Employment at the Water Conservation Garden

It is the policy of The Water Conservation Garden to provide equal opportunity employment to all qualified persons without regard to race, creed, religion, sex, sexual orientation, age, national origin, physical or mental disabilities, marital status, veteran status, or any other status or characteristic protected under federal, state, or local law. The Immigration Reform and Control Act of 1986 requires The Water Conservation Garden to hire only individuals who are eligible to work in the United States. Upon the employee's reporting for the first day of work, an individual will be expected to present proper documentation establishing employability.

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or physical requirements. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Please send your resume and a cover letter to paul@thegarden.org. No phone calls, please. To learn more about The Water Conservation Garden, go to our website: www.thegarden.org.