



THE WATER CONSERVATION GARDEN AUTHORITY
FOUNDED 1992

January 27, 2026

Regular Meeting of Water Conservation Garden Authority

3:30 p.m.

Water Conservation Garden Multipurpose Room

12122 Cuyamaca College Drive West

El Cajon, California 92019

OPEN MEETING

1. Call meeting to order and roll call.
2. Pledge of Allegiance.
3. Approve agenda (additions and/or deletions).

PUBLIC COMMENTS

4. Public comment.

ACTION ITEMS

5. The board approve the December 9, 2025, special board meeting minutes.
6. The board adopt Resolution 26-01 approving the Water Conservation Garden Authority Event Alcohol Use Policy.

INFORMATIONAL ITEMS

7. The board receive an update on Garden operations and finances from Director of Garden Operations Lauren Magnuson.
8. The board review the Garden 2026 Events Calendar.

DISCUSSION ITEMS

9. Director comments.
10. President comments.
11. Acting administrator comments.
12. Legal counsel comments.

CLOSED SESSION

13. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code § 54957.6

JPA Designated Representative: Board President

Unrepresented Employee: Director of Garden Operations

ADJOURNMENT

14. Adjourn regular board meeting.

Item 5



THE WATER CONSERVATION GARDEN AUTHORITY
FOUNDED 1992

Special Meeting of the Water Conservation Garden Authority Minutes

Tuesday, December 9, 2025, 3:30 p.m.

Water Conservation Garden Multipurpose Room

12122 Cuyamaca College Drive West, El Cajon, California 92019

OPEN MEETING

1. Call meeting to order and roll call.

- a. The meeting was called to order at 3:39 p.m. by President Hedberg.
- b. Voting members present:
 - i. Kathleen Coates Hedberg, President, Helix Water District
 - ii. Jose Lopez, Vice Chair, Otay Water District
 - iii. Lynn Neault, Secretary, Grossmont-Cuyamaca Community College District
 - iv. Steve Castaneda, Sweetwater Authority
- c. Guests, presenters and staff members present:
 - i. Dan McMillan, Alternate, Helix Water District
 - ii. Delfina Gonzalez, Alternate, Otay Water District
 - iii. Lauren Magnuson, Water Conservation Garden
 - iv. Steve Zolezzi, Garden Volunteer Coordinator
 - v. Brian Olney, Helix Water District
 - vi. Jennifer Bryant, Helix Water District
 - vii. Jessica Mackey, Helix Water District
 - viii. Tim Townsley, Water Conservation Garden
 - ix. Yaily Gonzalez, Water Conservation Garden
 - x. Tenille Otero, Otay Water District

2. Pledge of Allegiance.

- a. Vice Chair Lopez led the Pledge of Allegiance.

3. Approve agenda (additions and/or deletions).

- a. **Motion:** Director Lopez moved to approve the agenda and Director Castaneda seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

4. Public comments.

- a. There were no public comments.

ACTION ITEMS

5. The board approve the October 28, 2025, regular board meeting minutes.

- a. **Motion:** Director Castaneda moved to approve the October 28, 2025, minutes, and Director Neault seconded the motion. The motion passed unanimously.

6. The board approve the board meeting dates for calendar year 2026.

- a. Acting Administrator Brian Olney reviewed the upcoming board meeting calendar. The board agreed to the proposed meeting dates, with the change in date noted for the month of November. Director Gonzalez noted she would like to see upcoming Garden events reviewed during board meetings.
- b. **Motion:** Director Castaneda moved to approve the board meeting dates for calendar year 2026, and Director Lopez seconded the motion. The motion passed unanimously.

INFORMATIONAL ITEMS

7. The board receive an update on Garden operations and finances from Director of Garden Operations Lauren Magnuson.

- a. Community Programs Coordinator Yaily Gonzalez reviewed upcoming Garden events. Director Neault reviewed Grossmont-Cuyamaca Community College District Center for Water Studies certification program requirements. Director Gonzalez requested seeing social media numbers in upcoming Garden updates. Director of Garden Operations Lauren Magnuson gave an update on Garden operations, including amphitheater music venue use, an audit update, updated marketing vehicle for the Garden, new hire Guest Experience Coordinator Sarah Uran, and partner and community engagement. Garden Volunteer Coordinator Steve Zolezzi reviewed November volunteer hours. Treasurer Jennifer Bryant reviewed the Garden's treasurer's report.

DISCUSSION ITEMS

8. Director comments.

- a. Director McMillan commented Helix would like to see Ms. Magnuson's bonus moved up to the January/February agenda. Director Castaneda commended Ms. Magnuson, staff and volunteers on their hard work on the Garden, revenue generation and the Garden experience. Director Lopez thanked staff and the board for their work in keeping things moving in the right direction. Director Gonzalez requested Ms. Magnuson come up with a wish list of things needed for the Garden.

9. President comments.

- a. President Hedberg reported on the San Diego East County Chamber of Commerce First Friday Breakfast event and a map from the County of San Diego regarding fire safety. She also thanked everyone for their hard work.

10. Acting administrator comments.

- a. Acting Administrator Brian Olney confirmed the January board meeting date and noted the event alcohol policy will be reviewed at that meeting.

11. Legal counsel comments.

- a. There were no legal counsel comments.

12. Adjourn special board meeting.

- a. The meeting adjourned at 4:50 p.m.

Item 6



THE WATER CONSERVATION GARDEN AUTHORITY
FOUNDED 1992

BOARD REPORT

TO: Board of Directors

FROM: Brian M. Olney, Interim Administrator

INITIATED BY: Lauren Magnuson, Director of Garden Operations

DATE: January 27, 2026

SUBJECT: Event Alcohol Use Policy

Recommendation:

The board adopt Resolution 26-01 approving the Event Alcohol Use Policy.

Background:

The Water Conservation Garden (Garden) operates under the governance of the Board of Directors of the Water Conservation Garden Authority (Authority). The Garden provides educational opportunities to the public, focusing on low-water-use landscaping and sustainable practices.

In addition to its educational mission, the Garden serves as a venue for a variety of private and public events, including weddings, fundraisers, family gatherings, and corporate functions. These events, gatherings and functions provide revenue to support the ongoing operation of the Garden.

Per the Joint Powers Authority (JPA) Agreement and the Grossmont-Cuyamaca Community College District (GCCCCD) policy, the Garden is required to maintain a Board-approved Alcohol Use Policy. At this time, no formal policy has been adopted.

The Event Alcohol Use Policy establishes clear procedures for the responsible management of alcohol at Garden-hosted and third-party events and aligns with GCCCCD policy and state statutes related to alcohol use at the facility. The Event Alcohol Use Policy has been reviewed by Garden and GCCCCD counsel.

Attachments:

1. Resolution 26-01
2. Event Alcohol Use Policy

Item 6 Attachment 1

**RESOLUTION 26-01
OF THE WATER CONSERVATION GARDEN AUTHORITY
ADOPTING THE WATER CONSERVATION GARDEN EVENT ALCOHOL USE POLICY
EFFECTIVE JANUARY 28, 2026**

WHEREAS the Water Conservation Garden Authority from time to time adopts policies pertaining to many different subjects involving relations with employees, training and internal controls, and operations; and

WHEREAS the Water Conservation Garden provides facility rental opportunities for hosting various activities; and

WHEREAS it is best practice to have a policy regarding alcohol use for facility rental events; and

WHEREAS it is desirable for more orderly and efficient administration that the policies adopted by the board of directors be made as easily identifiable and accessible as practical for use by the public, personnel involved and other interested persons.

NOW, THEREFORE, BE IT RESOLVED, that the Water Conservation Garden Authority Event Alcohol Use Policy be approved as noted.

PASSED, ADOPTED AND APPROVED this 27th day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

Kathleen Coates Hedberg, President

ATTEST:

Jessica Mackey, Secretary

Item 6 Attachment 2

Garden Event Alcohol Use Policy **(The Water Conservation Garden Authority)**

Purpose

As a tax-exempt entity operating a public garden, the Water Conservation Garden Authority (“Authority”) strives to provide a welcoming, family-friendly environment while also allowing for responsible service and consumption of alcoholic beverages at certain Authority-approved events, such as weddings, retirements, and other authorized social functions. The purpose of this Policy is to:

- (1) Ensure compliance with all legal requirements, including California Business and Professions Code § 25608 which authorizes, under certain conditions, alcoholic beverages to be acquired, possessed, used, or consumed on property of a community college that is licensed for use as a water conservations garden by a joint powers agency.
- (2) Ensure the safe, legal, and responsible acquisition, possession, use, and consumption of alcohol at the Water Conservation Garden (“Garden”) on lands owned by Grossmont-Cuyamaca Community College District (“GCCCD”) in accordance with this Policy.

Scope

This Policy applies to any acquisition, possession, use, or consumption of alcoholic beverages on Garden property.

General Policy

(1) Compliance with Laws & GCCCD Policies

- Alcoholic beverages may only be acquired, possessed, used, or consumed at the Garden in compliance with all applicable federal, state, and local laws and only at Authority-approved events for which the authorized user has fully complied with this Policy.
- Public funds may not be used for the purchase or provision of alcoholic beverages at the Garden under any circumstances.
- Alcoholic beverages shall only be served by persons authorized by law to serve alcoholic beverages in San Diego County.

(2) Permitted Use

- Visitors may not bring outside alcoholic beverages onto Garden property.
- Alcoholic beverages may not be served at events that are primarily intended for children or minors.
- Alcoholic beverages may only be served at events that have been approved by the Authority—either by the Board of Directors or Authority staff (where such authority

has been delegated to staff by the Board). Authorized events may include fundraising galas, weddings, retirements, and other authorized private events and special programs.

(3) Service & Sales

- Only licensed and insured bartenders, caterers, or vendors may serve alcohol at the Garden.
- Alcohol service must end at least 30 minutes prior to the conclusion of any event where alcohol is served.
- No self-service alcohol stations are permitted.
- Servers must be 21 years of age or older.
- Servers are not allowed to consume alcohol while serving the event.
- Any required California Department of Alcoholic Beverage Control (“ABC”) permit will be obtained.

(4) Consumption Guidelines

- Alcohol may be consumed only in designated areas. Designated areas will be identified in the applicable rental/use contract associated with each event where alcohol use is authorized.
- Intoxication, underage drinking, or disorderly behavior will not be tolerated, and persons holding events at the Garden will be responsible for ensuring compliance with this prohibition.
- Authority staff, contractors, and volunteers may not consume alcohol while on duty.

(5) Event Host Responsibilities (to be enforced via contract)

- Event hosts/renters are responsible for ensuring all alcohol-related permits and licenses, as well as applicable insurance naming the Authority and GCCCD as insureds, are obtained prior to any event where alcohol will be served.
- Event hosts/renters are responsible for ensuring that all persons who consume alcohol at the Garden are of legal age to do so, and are also responsible for ensuring alcohol is not served or provided to persons who are clearly intoxicated, or who engage in loud, disorderly, or disruptive behavior.
- Hosts of events at the Garden where alcohol will be served must arrange for appropriate security if required by the Authority.
- Hosts of events at the Garden where alcohol will be served must provide non-alcoholic beverages and food alongside alcoholic beverage service.
- At the conclusion of any event where alcohol use is authorized, the host of the event shall be required to ensure that all areas used during the event are clean, all garbage and waste products are properly disposed of, and that the Garden grounds are returned to their original clean and orderly condition. This requirement shall include the proper disposal of trash and recycling, removal of event materials, and general cleanup of the space.

- The Authority reserves the right to refuse service to anyone, and to decline to authorize private events at the Garden for certain hosts in its sole discretion.
- Authority staff may remove or deny entry to any individual violating this Policy, and may, in their sole discretion, curtail further consumption of alcohol at any event where staff determine that the hosts of said event are not in compliance with this Policy or any other applicable law or regulation.
- Repeated violations by an event host, renter or vendor may result in loss of facility use privileges.

Liability & Insurance (to be enforced via contract)

- All external organizations renting or hosting events at the Garden must provide a certificate of insurance naming the Authority and GCCCD as additional insureds via separate endorsement, and the policy must be endorsed to include host liquor liability coverage at events where alcohol will be served. Also, a California Department of Alcoholic Beverage Control (ABC) licensed caterer, bartender, or event coordinator, with at least a \$1,000,000 general liability policy, must be used.
- The Authority assumes no responsibility for accidents, injuries, or damage resulting from alcohol consumption at events, and contracts for all events at the Garden where alcohol will be served. Event contracts therefore must include releases and indemnity sufficient to protect the Authority and GCCCD as determined by counsel for the Authority.
- All events serving alcohol must comply with this Policy and must provide proof of insurance, and a signed contract incorporating the requirements of this Policy, for approval by the Authority prior to the date of the event.

Review & Approval

This Policy will be reviewed periodically by the Board of Directors of the Authority (at least every five years) and updated as needed to reflect changes in law, GCCCD requirements, or organizational practices.

Approved by: _____

Date: _____

Item 7

Water Conservation Garden

Treasurer's Report

December 31, 2025

| | Balance |
|---|-----------------------------|
| | December 31, 2025 |
| Cash and Bank Deposits | |
| Operating Account - Neighborhood Bank | \$ 286,117.63 |
| Money Market - Neighborhood Bank | 615,328.04 |
| Checking Account - US Bank | - |
| Petty Cash | 800.00 |
| Total Cash and Bank Balance | <u>902,245.67</u> |
| Deposits in Transit | - |
| Outstanding Checks | <u>(13,580.68)</u> |
| Total Cash and Bank Deposits | 888,664.99 |
| | |
| Reconciled to ledger as of December 31, 2025 | \$ <u>888,664.99</u> |

**Water Conservation Garden
Summary of Agency Contributions
December 31, 2025**

| | Year-To-Date | | | |
|-----------------------------------|-------------------|-------------------|-------------------|-----------|
| | Actual | Budget | Variance B/(W) | % |
| Agency Contributions | | | | |
| City of San Diego | \$ - | \$ - | \$ - | 0% |
| Helix Water District | 141,370 | 141,370 | - | 0% |
| Otay Water District | 141,370 | 141,370 | - | 0% |
| SD County Water Authority | - | - | - | 0% |
| Sweetwater Authority | 48,000 | 48,000 | - | 0% |
| TOTAL AGENCY CONTRIBUTIONS | \$ 330,740 | \$ 330,740 | \$ - | 0% |

**Water Conservation Garden
Budget Summary
December 31, 2025**

| | Current Month | | | | Year-To-Date | | | | Annual Budget | | |
|------------------------------------|--------------------|--------------------|-------------------|-------------|-------------------|---------------------|-------------------|-------------|---------------------|----------------------|-------------|
| | Actual | Budget | Variance B/(W) | % | Actual | Budget | Variance B/(W) | % | Budget | Remaining Balance | % Used |
| REVENUE | | | | | | | | | | | |
| Admissions | \$ 1,845 | \$ 2,000 | \$ (155) | -8% | \$ 12,487 | \$ 12,000 | \$ 487 | 4% | \$ 24,000 | \$ 11,513 | 52% |
| Donations | 17,520 | 8,000 | 9,520 | 119% | 281,936 | 26,000 | 255,936 | 984% | 30,500 | (251,436) | 924% |
| Events/Rentals | 50 | 1,500 | (1,450) | -97% | 28,956 | 14,500 | 14,456 | 100% | 29,000 | 44 | 100% |
| Gift Shop Sales | 2,816 | 900 | 1,916 | 213% | 12,707 | 5,200 | 7,507 | 144% | 10,600 | (2,107) | 120% |
| Education | 5,387 | 2,000 | 3,387 | 169% | 9,582 | 10,000 | (418) | -4% | 24,000 | 14,418 | 40% |
| Memberships | 15,750 | 5,000 | 10,750 | 215% | 50,948 | 28,000 | 22,948 | 82% | 50,000 | (948) | 102% |
| Grants/Contracts | - | - | - | 100% | 17,500 | 5,200 | 12,300 | 237% | 26,000 | 8,500 | 67% |
| Interest Income | 1,944 | 700 | 1,244 | 178% | 19,768 | 10,200 | 9,568 | 94% | 20,400 | 632 | 97% |
| TOTAL REVENUE | \$ 45,312 | \$ 20,100 | \$ 25,212 | 125% | \$ 433,884 | \$ 111,100 | \$ 322,784 | 291% | \$ 214,500 | \$ (219,384) | 202% |
| EXPENSE | | | | | | | | | | | |
| Payroll Expenses | | | | | | | | | | | |
| Wages | \$ 25,344 | \$ 23,575 | \$ (1,769) | -8% | \$ 148,812 | \$ 141,448 | \$ (7,364) | -5% | \$ 284,198 | \$ 135,386 | 52% |
| Taxes | 2,009 | 3,305 | 1,296 | 39% | 11,786 | 19,829 | 8,043 | 41% | 39,754 | 27,968 | 30% |
| Other Payroll Expense | - | 300 | 300 | 100% | (4,393) | 2,060 | 6,453 | 313% | 4,120 | 8,513 | -107% |
| Subtotal | \$ 27,353 | \$ 27,180 | \$ (173) | -1% | \$ 156,205 | \$ 163,337 | \$ 7,132 | 4% | \$ 328,072 | \$ 171,867 | 48% |
| Operations Expenses | | | | | | | | | | | |
| Garden Expenses | \$ 931 | \$ 1,600 | \$ 669 | 42% | \$ 16,639 | \$ 40,200 | \$ 23,561 | 59% | \$ 50,350 | \$ 33,711 | 33% |
| Building Expenses | 1,549 | 447 | (1,102) | -247% | 5,720 | 2,732 | (2,988) | -109% | 5,520 | (200) | 104% |
| Utilities | 5,344 | 5,295 | (49) | -1% | 33,621 | 44,670 | 11,049 | 25% | 74,040 | 40,419 | 45% |
| Vehicle & Equipment Expenses | 3,569 | 430 | (3,139) | -730% | 11,354 | 2,920 | (8,434) | -289% | 5,500 | (5,854) | 206% |
| Subtotal | \$ 11,393 | \$ 7,772 | \$ (3,621) | -47% | \$ 67,334 | \$ 90,522 | \$ 23,188 | 26% | \$ 135,410 | \$ 68,076 | 50% |
| Administrative Expenses | | | | | | | | | | | |
| Applications & Software | \$ 195 | \$ 467 | \$ 272 | 58% | \$ 1,170 | \$ 2,876 | \$ 1,706 | 59% | \$ 6,533 | \$ 5,363 | 18% |
| Insurance | 3,569 | 3,104 | (465) | -15% | 20,289 | 17,435 | (2,854) | -16% | 34,870 | 14,581 | 58% |
| Office Expenses | 3,302 | 1,785 | (1,517) | -85% | 17,466 | 10,710 | (6,756) | -63% | 21,420 | 3,954 | 82% |
| Professional Fees | 9,058 | 10,340 | 1,282 | 12% | 56,013 | 58,740 | 2,727 | 5% | 146,180 | 90,167 | 38% |
| Other Administrative Expenses | 1,809 | 200 | (1,609) | -805% | 7,383 | 9,985 | 2,602 | 26% | 14,315 | 6,932 | 52% |
| Contingency for Unknowns | - | 300 | 300 | 100% | - | 1,800 | 1,800 | 100% | 3,600 | 3,600 | 0% |
| Subtotal | \$ 17,933 | \$ 16,196 | \$ (1,737) | -11% | \$ 102,321 | \$ 101,546 | \$ (775) | -1% | \$ 226,918 | \$ 124,597 | 45% |
| TOTAL EXPENSE | \$ 56,679 | \$ 51,148 | \$ (5,531) | -11% | \$ 325,860 | \$ 355,405 | \$ 29,545 | 8% | \$ 690,400 | \$ 364,540 | 47% |
| NET REVENUE | \$ (11,367) | \$ (31,048) | \$ 19,681 | | \$ 108,024 | \$ (244,305) | \$ 352,329 | | \$ (475,900) | \$ (583,924) | |
| NET REVENUE EXCL. DONATIONS | \$ (28,887) | \$ (39,048) | \$ 10,161 | | (173,912) | \$ (270,305) | \$ 96,393 | | \$ (506,400) | (332,488) | |

**Water Conservation Garden
Summary of Receipts and Disbursements
December 31, 2025**

| | Year-To-Date |
|---|---------------------|
| | Actual |
| Beginning fund balance, June 30, 2025 | \$ 447,849 |
| Operating activities | |
| Admissions | 12,487 |
| Donations | 281,936 |
| Events/Education | 38,538 |
| Gift Shop Sales | 12,707 |
| Memberships | 50,948 |
| Grants/Contracts | 17,500 |
| Change in accruals | 7,442 |
| Payments to suppliers and vendors | (169,655) |
| Equipment expenditures | (6,490) |
| Payments for payroll | (156,205) |
| Deposits (net) | 1,100 |
| Net cash provided / (used) by operating activities | 90,308 |
| Capital and financing activities | |
| Agency Contributions Received | 330,740 |
| Net cash provided / (used) for capital and financing activities | 330,740 |
| Investing activities | |
| Interest Income | 19,768 |
| Net cash provided / (used) for investing activities | 19,768 |
| Ending fund balance, December 31, 2025 | \$ 888,665 |

Check Detail Report

Water Conservation Garden Authority

December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|---------------------------|------------------|-------|--------------------------------------|--|------------|----------|
| Neighborhood NB - 7943 OP | | | | | | |
| 1771 | | | | | | |
| 12/01/2025 | Check | 6167 | SD Power Customs | Voided | Uncleared | 0.00 |
| 12/01/2025 | Check | 6167 | SD Power Customs | Vehicle Car Wrap - Graphics Invoice #000022 | Uncleared | 0.00 |
| 1772 | | | | | | |
| 12/01/2025 | Check | 6168 | San Diego Chapter of the Links, Inc. | | Uncleared | -450.00 |
| 12/01/2025 | Check | 6168 | San Diego Chapter of the Links, Inc. | Bus Transportation contribution for Field Trip on 12/06/25 | | 450.00 |
| 1792 | | | | | | |
| 12/01/2025 | Check | 6169 | Cube 10 LLC | CHECK 10015 CHECK CHECK | Reconciled | - |
| | | | | | | 1,000.00 |
| 12/01/2025 | Check | 6169 | Cube 10 LLC | CHECK 10015 CHECK CHECK | | 1,000.00 |
| 1793 | | | | | | |
| 12/01/2025 | Check | 6170 | Monica Wallace | | Uncleared | -500.00 |
| 12/01/2025 | Check | 6170 | Monica Wallace | Refund of Damage Deposit for 11/22/25 Event | Uncleared | -500.00 |
| 1797 | | | | | | |
| 12/01/2025 | Check | 6171 | Dell Awards | | Reconciled | -35.89 |
| 12/01/2025 | Check | 6171 | Dell Awards | Badge for Tim Townley & Steve Zolezzi | | 35.89 |
| 1805 | | | | | | |
| 12/01/2025 | Expense | | QuickBooks Payments | PURCHASE 11-28 INTUIT *QBooks Pa POINT OF SALE DEBIT PURCHASE 11-28 INTUIT *QBooks Payroll SAN DIEGO, CA MCI 1391 | Reconciled | -263.00 |
| 12/01/2025 | Expense | | QuickBooks Payments | PURCHASE 11-28 INTUIT *QBooks Pa POINT OF SALE DEBIT PURCHASE 11-28 INTUIT *QBooks Payroll SAN DIEGO, CA MCI 1391 | | 263.00 |
| 1810 | | | | | | |
| 12/01/2025 | Expense | | Home Depot | PURCHASE 11-29 ALBERTSONS #278 E POINT OF SALE DEBIT-PIN USED PURCHASE 11-29 ALBERTSONS #278 EL CAJON, CA MAP 1391 | Reconciled | -23.59 |
| 12/01/2025 | Expense | | Home Depot | PURCHASE 11-29 ALBERTSONS #278 E POINT OF SALE DEBIT-PIN USED PURCHASE 11-29 ALBERTSONS #278 EL CAJON, CA MAP 1391 | | 23.59 |
| 1816 | | | | | | |
| 12/03/2025 | Check | 10016 | Cube 10 LLC | CHECK 10016 | Reconciled | - |
| | | | | | | 5,000.00 |
| 12/03/2025 | Check | 10016 | Cube 10 LLC | CHECK 10016 | | 5,000.00 |
| 1817 | | | | | | |
| 12/03/2025 | Expense | | FireSpring | FIRESRING THE WATER CONSERVAT.. ACH WITHDRAWAL FIRESRING THE WATER CONSERVAT... ACH DEBIT FIRESRING MXXXXXXXX1202 | Reconciled | -195.00 |

Check Detail Report

Water Conservation Garden Authority

December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|------------|--|---------|--------|
| 12/03/2025 | Expense | | FireSpring | FIRESPRING THE WATER CONSERVAT.. ACH WITHDRAWAL FIRESRING THE WATER CONSERVAT... ACH DEBIT FIRESRING MXXXXXXXX1202 | | 195.00 |

Check Detail Report

Water Conservation Garden Authority

December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|-----------------------------|--|------------|---------------|
| 1830 | | | | | | |
| 12/04/2025 | Expense | | SD Power Customs | PURCHASE 12-03 SQ *SD POWER CUST POINT OF SALE DEBIT PURCHASE 12-03 SQ *SD POWER CUSTOMS EL CAJON, CA MCI 1391 | Reconciled | - 3,200.00 |
| 12/04/2025 | Expense | | SD Power Customs | PURCHASE 12-03 SQ *SD POWER CUST POINT OF SALE DEBIT PURCHASE 12-03 SQ *SD POWER CUSTOMS EL CAJON, CA MCI 1391 | | 3,200.00 |
| 1815 | | | | | | |
| 12/05/2025 | Expense | | American Public Garden Ass. | PURCHASE 12-03 AMERICAN PUBLIC G POINT OF SALE DEBIT PURCHASE 12-03 AMERICAN PUBLIC GARDEN WILMINGTON, DE MCI 1391 | Reconciled | -755.27 |
| 12/05/2025 | Expense | | American Public Garden Ass. | PURCHASE 12-03 AMERICAN PUBLIC G POINT OF SALE DEBIT PURCHASE 12-03 AMERICAN PUBLIC GARDEN WILMINGTON, DE MCI 1391 | | 755.27 |
| 1823 | | | | | | |
| 12/08/2025 | Expense | | Volgistics | PURCHASE 12-07 WWW.VOLGISTICS.CO POINT OF SALE DEBIT PURCHASE 12-07 WWW.VOLGISTICS.COM BYRON CENTER , MI MCI 1391 | Reconciled | -50.00 |
| 12/08/2025 | Expense | | Volgistics | PURCHASE 12-07 WWW.VOLGISTICS.CO POINT OF SALE DEBIT PURCHASE 12-07 WWW.VOLGISTICS.COM BYRON CENTER , MI MCI 1391 | | 50.00 |
| 1824 | | | | | | |
| 12/08/2025 | Expense | | EDCO Disposal Corporation | EDCO WCG Authority ACH DEBIT EDC ACH WITHDRAWAL EDCO WCG Authority ACH DEBIT EDCO NXXXXXXXXX865949 | Reconciled | -501.26 |
| 12/08/2025 | Expense | | EDCO Disposal Corporation | EDCO WCG Authority ACH DEBIT EDC ACH WITHDRAWAL EDCO WCG Authority ACH DEBIT EDCO NXXXXXXXXX865949 | | 501.26 |
| 1825 | | | | | | |
| 12/08/2025 | Expense | | EDCO Disposal Corporation | EDCO WCG Authority ACH DEBIT EDC ACH WITHDRAWAL EDCO WCG Authority ACH DEBIT EDCO | Reconciled | -280.46 |
| 12/08/2025 | Expense | | EDCO Disposal Corporation | EDCO WCG Authority ACH DEBIT EDC ACH WITHDRAWAL EDCO WCG Authority ACH DEBIT EDCO | | 280.46 |
| 1826 | | | | | | |
| 12/09/2025 | Expense | | Otay Water District | OTAYWATERDISTRIC GARDEN ACH DEBI ACH WITHDRAWAL OTAYWATERDISTRIC GARDEN ACH DEBIT WEBPAYMENT | Reconciled | - 2,300.78 |
| 12/09/2025 | Expense | | Otay Water District | OTAYWATERDISTRIC GARDEN ACH DEBI ACH WITHDRAWAL OTAYWATERDISTRIC GARDEN ACH DEBIT WEBPAYMENT | | 2,300.78 |
| 1827 | | | | | | |
| 12/09/2025 | Expense | | Otay Water District | OTAYWATERDISTRIC GARDEN ACH DEBI ACH WITHDRAWAL OTAYWATERDISTRIC GARDEN ACH DEBIT WEBPAYMENT | Reconciled | -202.78 |
| 12/09/2025 | Expense | | Otay Water District | OTAYWATERDISTRIC GARDEN ACH DEBI ACH WITHDRAWAL OTAYWATERDISTRIC GARDEN ACH DEBIT WEBPAYMENT | | 202.78 |
| 1828 | | | | | | |
| 12/09/2025 | Expense | | Advanced Office | ACCOUNT SERVICIN The Water Conse ACH WITHDRAWAL ACCOUNT SERVICIN The Water | Reconciled | -302.84 |

Check Detail Report

Water Conservation Garden Authority

December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|----------------------------------|--|------------|----------|
| 12/09/2025 | Expense | | Advanced Office | Conservation ACH DEBIT WEB PYMNT XXXXXX7852 ACCOUNT SERVICIN The Water Conse ACH WITHDRAWAL ACCOUNT SERVICIN The Water Conservation ACH DEBIT WEB PYMNT XXXXXX7852 | | 302.84 |
| 12/09/2025 | Expense | | California Fair Plan Association | CALIFORNIA FAIR CA FAIR PLAN ACH ACH WITHDRAWAL CALIFORNIA FAIR CA FAIR PLAN ACH DEBIT debitpmt | Reconciled | - |
| 12/09/2025 | Expense | | California Fair Plan Association | CALIFORNIA FAIR CA FAIR PLAN ACH ACH WITHDRAWAL CALIFORNIA FAIR CA FAIR PLAN ACH DEBIT debitpmt | | 3,568.52 |

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December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|-------------|--|------------|---------|
| 1907 | | | | | | |
| 12/09/2025 | Expense | | Amazon | PURCHASE 12-09 AMAZON.COM*ZP9T20 POINT OF SALE DEBIT PURCHASE 12-09 AMAZON.COM*ZP9T20X73 SEATTLE, WA PUL 1391 | Reconciled | -81.88 |
| 12/09/2025 | Expense | | Amazon | PURCHASE 12-09 AMAZON.COM*ZP9T20 POINT OF SALE DEBIT PURCHASE 12-09 AMAZON.COM*ZP9T20X73 SEATTLE, WA PUL 1391 | | 81.88 |
| 1897 | | | | | | |
| 12/10/2025 | Expense | | Hobby Lobby | PURCHASE 12-09 HOBBYLOBBY LA MES POINT OF SALE DEBIT-PIN USED PURCHASE 12-09 HOBBYLOBBY LA MESA, CA MAP 1391 | Reconciled | -89.85 |
| 12/10/2025 | Expense | | Hobby Lobby | PURCHASE 12-09 HOBBYLOBBY LA MES POINT OF SALE DEBIT-PIN USED PURCHASE 12-09 HOBBYLOBBY LA MESA, CA MAP 1391 | | 89.85 |
| 1902 | | | | | | |
| 12/10/2025 | Expense | | Hobby Lobby | PURCHASE 12-10 ALBERTSONS #278 E POINT OF SALE DEBIT-PIN USED PURCHASE 12-10 ALBERTSONS #278 EL CAJON, CA MAP 1391 | Reconciled | -18.98 |
| 12/10/2025 | Expense | | Hobby Lobby | PURCHASE 12-10 ALBERTSONS #278 E POINT OF SALE DEBIT-PIN USED PURCHASE 12-10 ALBERTSONS #278 EL CAJON, CA MAP 1391 | | 18.98 |
| 1903 | | | | | | |
| 12/10/2025 | Expense | | | PURCHASE 12-10 CRAFTSTONES USA, POINT OF SALE DEBIT PURCHASE 12-10 CRAFTSTONES USA, LLC RAMONA, CA MCI 1391 | Reconciled | -291.00 |
| 12/10/2025 | Expense | | | PURCHASE 12-10 CRAFTSTONES USA, POINT OF SALE DEBIT PURCHASE 12-10 CRAFTSTONES USA, LLC RAMONA, CA MCI 1391 | | 291.00 |
| 1831 | | | | | | |
| 12/11/2025 | Expense | | Home Depot | PURCHASE 07-24 HOMEDEPOT.COM 800 POINT OF SALE DEBIT PURCHASE 07-24 HOMEDEPOT.COM 800-430-3376 , GA MCI 1391 | Reconciled | -875.36 |
| 12/11/2025 | Expense | | Home Depot | PURCHASE 07-24 HOMEDEPOT.COM 800 POINT OF SALE DEBIT PURCHASE 07-24 HOMEDEPOT.COM 800-430-3376 , GA MCI 1391 | | 875.36 |
| 1898 | | | | | | |
| 12/11/2025 | Expense | | Amazon | PURCHASE 12-11 Amazon.com*1L01J5 POINT OF SALE DEBIT PURCHASE 12-11 Amazon.com*1L01J5UA3 SEATTLE, WA MCI 1391 | Reconciled | -30.64 |
| 12/11/2025 | Expense | | Amazon | PURCHASE 12-11 Amazon.com*1L01J5 POINT OF SALE DEBIT PURCHASE 12-11 Amazon.com*1L01J5UA3 SEATTLE, WA MCI 1391 | | 30.64 |
| 1901 | | | | | | |
| 12/11/2025 | Expense | | CVS | PURCHASE 12-11 CVS/PHARMACY #091 POINT OF SALE DEBIT-PIN USED PURCHASE 12-11 CVS/PHARMACY #09162 La Mesa, CA MAP 1391 | Reconciled | -31.20 |
| 12/11/2025 | Expense | | CVS | PURCHASE 12-11 CVS/PHARMACY #091 POINT OF SALE DEBIT-PIN USED PURCHASE 12-11 CVS/PHARMACY #09162 La Mesa, CA MAP 1391 | | 31.20 |
| 1905 | | | | | | |
| 12/11/2025 | Expense | | Amazon | PURCHASE 12-11 AMAZON MKTPL*SV07 POINT OF SALE DEBIT PURCHASE 12-11 AMAZON | Reconciled | -278.66 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|------|----------------|--|------------|----------|
| 12/11/2025 | Expense | | Amazon | MKTPL*SV07Y9983 SEATTLE, WA MCI 1391 PURCHASE 12-11 AMAZON MKTPL*SV07 POINT OF SALE DEBIT PURCHASE 12-11 AMAZON MKTPL*SV07Y9983 SEATTLE, WA MCI 1391 | | 278.66 |
| 1818 | | | | | | |
| 12/12/2025 | Check | 6175 | Rutan & Tucker | | Reconciled | - |
| 12/12/2025 | Check | 6175 | Rutan & Tucker | Invoice 1049767 | | 2,458.00 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|------|-----------------------|--|------------|----------|
| 1819 | | | | | | |
| 12/12/2025 | Check | 6176 | Excell Security, Inc. | | Reconciled | -192.00 |
| 12/12/2025 | Check | 6176 | Excell Security, Inc. | Event Security | | 192.00 |
| 1820 | | | | | | |
| 12/12/2025 | Check | 6177 | Cube 10 LLC | CHECK 10016 | Reconciled | -20.00 |
| 12/12/2025 | Check | 6177 | Cube 10 LLC | Statement of Information Filing Fee - Reimbursement | | 20.00 |
| 1847 | | | | | | |
| 12/12/2025 | Expense | | Valhalla Nursery | PURCHASE 07-25 RANCHO SAN DIEGO POINT OF SALE DEBIT-PIN USED PURCHASE 07-25 RANCHO SAN DIEGO EL CAJON, CA PUL 1391 | Reconciled | -354.38 |
| 12/12/2025 | Expense | | Valhalla Nursery | PURCHASE 07-25 RANCHO SAN DIEGO POINT OF SALE DEBIT-PIN USED PURCHASE 07-25 RANCHO SAN DIEGO EL CAJON, CA PUL 1391 | | 354.38 |
| 1904 | | | | | | |
| 12/12/2025 | Expense | | | PURCHASE 12-12 ROLANDO MART & POINT OF SALE DEBIT-PIN USED PURCHASE 12-12 ROLANDO MART & SAN DIEGO, CA MAP 1391 | Reconciled | -65.83 |
| 12/12/2025 | Expense | | | PURCHASE 12-12 ROLANDO MART & POINT OF SALE DEBIT-PIN USED PURCHASE 12-12 ROLANDO MART & SAN DIEGO, CA MAP 1391 | | 65.83 |
| 1833 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Yaily I Gonzalez | Pay Period: 11/30/2025-12/14/2025 | Reconciled | - |
| 12/15/2025 | Payroll Check | DD | Yaily I Gonzalez | Direct Deposit | Uncleared | - |
| | | | | | | 1,797.74 |
| | | | | | | 1,797.74 |
| 1835 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Lauren Magnuson | Pay Period: 11/30/2025-12/14/2025 | Reconciled | - |
| 12/15/2025 | Payroll Check | DD | Lauren Magnuson | Direct Deposit | Uncleared | - |
| | | | | | | 2,928.34 |
| | | | | | | 2,928.34 |
| 1837 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Amelia Knezevich | Pay Period: 11/30/2025-12/14/2025 | Reconciled | -67.73 |
| 12/15/2025 | Payroll Check | DD | Amelia Knezevich | Direct Deposit | Uncleared | -67.73 |
| 1838 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Amelia Knezevich | Pay Period: 11/30/2025-12/14/2025 | Reconciled | -609.58 |
| 12/15/2025 | Payroll Check | DD | Amelia | Direct Deposit | Uncleared | -609.58 |

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 December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|--------------|-----------------------------------|------------|----------|
| | | | Knezevich | | | |
| 1840 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Tim Townsley | Pay Period: 11/30/2025-12/14/2025 | Reconciled | - |
| | | | | | | 2,466.03 |
| 12/15/2025 | Payroll Check | DD | Tim Townsley | Direct Deposit | Uncleared | - |
| | | | | | | 2,466.03 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|------|-------------------------|--|------------|----------|
| 1842 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Sarah Uran | Pay Period: 11/30/2025-12/14/2025 | Reconciled | -866.93 |
| 12/15/2025 | Payroll Check | DD | Sarah Uran | Direct Deposit | Uncleared | -866.93 |
| 1844 | | | | | | |
| 12/15/2025 | Payroll Check | DD | Juan Jimenez | Pay Period: 11/30/2025-12/14/2025 | Reconciled | -615.99 |
| 12/15/2025 | Payroll Check | DD | Juan Jimenez | Direct Deposit | Uncleared | -615.99 |
| 1846 | | | | | | |
| 12/15/2025 | Payroll Check | DD | N'Dea N. Wilson | Pay Period: 11/30/2025-12/14/2025 | Reconciled | -786.83 |
| 12/15/2025 | Payroll Check | DD | N'Dea N. Wilson | Direct Deposit | Uncleared | -786.83 |
| 1848 | | | | | | |
| 12/15/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Reconciled | - |
| 12/15/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Uncleared | 3,607.86 |
| 1873 | | | | | | |
| 12/16/2025 | Expense | | Cintas Corp. | CINTASCORPORATIO THE WATER CONSERVATION ACH DEBIT 110EC64E16 XXXXXX1919 | Reconciled | -556.95 |
| 12/16/2025 | Expense | | Cintas Corp. | CINTASCORPORATIO THE WATER CONSERVATION ACH DEBIT 110EC64E16 XXXXXX1919 | | 556.95 |
| 1869 | | | | | | |
| 12/17/2025 | Expense | | Corporate Technologies | CORPORATE TECHNO The Water Conserve ACH WITHDRAWAL CORPORATE TECHNO The Water Conservation ACH DEBIT Connect 501253458 | Reconciled | -500.00 |
| 12/17/2025 | Expense | | Corporate Technologies | CORPORATE TECHNO The Water Conserve ACH WITHDRAWAL CORPORATE TECHNO The Water Conservation ACH DEBIT Connect 501253458 | | 500.00 |
| 1851 | | | | | | |
| 12/18/2025 | Check | 6178 | Glass in the Brain Hole | | Reconciled | -175.00 |
| 12/18/2025 | Check | 6178 | Glass in the Brain Hole | Stained Glass Butterfly | | 175.00 |
| 1852 | | | | | | |
| 12/18/2025 | Check | 6179 | Emily Routman | | Uncleared | -296.93 |
| 12/18/2025 | Check | 6179 | Emily Routman | Materials for Creative Crafters - reimbursement | | 296.93 |
| 1906 | | | | | | |
| 12/22/2025 | Expense | | San Diego | PURCHASE 12-20 SAN DIEGO ROCK S POINT OF SALE DEBIT-PIN USED PURCHASE 12-20 SAN | Reconciled | -99.67 |

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December 1-31, 2025

| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|---|---|---------|--------|
| 12/22/2025 | Expense | | Rock Supply San Diego Rock Supply | DIEGO ROCK S EL CAJON, CA PUL 1391 PURCHASE 12-20 SAN DIEGO ROCK S POINT OF SALE DEBIT-PIN USED PURCHASE 12-20 SAN DIEGO ROCK S EL CAJON, CA PUL 1391 | | 99.67 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|--------------------------|---|------------|----------|
| 1874 | | | | | | |
| 12/23/2025 | Expense | | Ultatel | PURCHASE 12-22 ULTATEL LLC HERND POINT OF SALE DEBIT PURCHASE 12-22 ULTATEL LLC HERNDON, VA MCI 1391 | Reconciled | -97.49 |
| 12/23/2025 | Expense | | Ultatel | PURCHASE 12-22 ULTATEL LLC HERND POINT OF SALE DEBIT PURCHASE 12-22 ULTATEL LLC HERNDON, VA MCI 1391 | | 97.49 |
| 1875 | | | | | | |
| 12/23/2025 | Expense | | Cox Business | COX COMM SAN Neighborhood ACH DE ACH WITHDRAWAL COX COMM SAN Neighborhood ACH DEBIT PURCHASE | Reconciled | -234.00 |
| 12/23/2025 | Expense | | Cox Business | COX COMM SAN Neighborhood ACH DE ACH WITHDRAWAL COX COMM SAN Neighborhood ACH DEBIT PURCHASE | | 234.00 |
| 1870 | | | | | | |
| 12/26/2025 | Expense | | San Diego Gas & Electric | SD GAS & ELEC WATER CONSERVA ACH WITHDRAWAL SD GAS & ELEC WATER CONSERVATION GAR ACH DEBIT PAID SDGER | Reconciled | - |
| 12/26/2025 | Expense | | San Diego Gas & Electric | SD GAS & ELEC WATER CONSERVA ACH WITHDRAWAL SD GAS & ELEC WATER CONSERVATION GAR ACH DEBIT PAID SDGER | | 1,726.93 |
| 1871 | | | | | | |
| 12/29/2025 | Expense | | Constant Contact | CONSTANTCONTACT Lauren Magnuson ACH WITHDRAWAL CONSTANTCONTACT Lauren Magnuson ACH DEBIT XXXXXX5506 | Reconciled | -285.00 |
| 12/29/2025 | Expense | | Constant Contact | CONSTANTCONTACT Lauren Magnuson ACH WITHDRAWAL CONSTANTCONTACT Lauren Magnuson ACH DEBIT XXXXXX5506 | | 285.00 |
| 1872 | | | | | | |
| 12/29/2025 | Expense | | QuickBooks Payments | PURCHASE 12-28 INTUIT *QBooks Pa POINT OF SALE DEBIT PURCHASE 12-28 INTUIT *QBooks Payroll SAN DIEGO, CA MCI 1391 | Reconciled | -263.00 |
| 12/29/2025 | Expense | | QuickBooks Payments | PURCHASE 12-28 INTUIT *QBooks Pa POINT OF SALE DEBIT PURCHASE 12-28 INTUIT *QBooks Payroll SAN DIEGO, CA MCI 1391 | | 263.00 |
| 1899 | | | | | | |
| 12/30/2025 | Expense | | Wayfair | PURCHASE 12-26 WF *WAYFAIR434371 POINT OF SALE DEBIT PURCHASE 12-26 WF *WAYFAIRXXXXXX1587 Boston, MA PUL 1391 | Reconciled | -532.24 |
| 12/30/2025 | Expense | | Wayfair | PURCHASE 12-26 WF *WAYFAIR434371 POINT OF SALE DEBIT PURCHASE 12-26 WF *WAYFAIRXXXXXX1587 Boston, MA PUL 1391 | | 532.24 |
| 1750 | | | | | | |
| 12/31/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Uncleared | 0.00 |
| 12/31/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Uncleared | 0.00 |
| 1856 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Tim Townsley | Pay Period: 12/15/2025-12/29/2025 | Reconciled | - |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|-----|-----------------|-----------------------------------|------------|----------|
| | | | | | | 2,466.03 |
| 12/31/2025 | Payroll Check | DD | Tim Townsley | Direct Deposit | Uncleared | - |
| 1857 | | | | | | 2,466.03 |
| 12/31/2025 | Payroll Check | DD | N'Dea N. Wilson | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -415.64 |
| 12/31/2025 | Payroll Check | DD | N'Dea N. Wilson | Direct Deposit | Uncleared | -415.64 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|------|--------------------|---------------------------------------|------------|-----------|
| 1859 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Juan Jimenez | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -562.00 |
| 12/31/2025 | Payroll Check | DD | Juan Jimenez | Direct Deposit | Uncleared | -562.00 |
| 1860 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Yaily I Gonzalez | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -1,855.79 |
| 12/31/2025 | Payroll Check | DD | Yaily I Gonzalez | Direct Deposit | Uncleared | -1,855.79 |
| 1862 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Lauren Magnuson | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -2,928.35 |
| 12/31/2025 | Payroll Check | DD | Lauren Magnuson | Direct Deposit | Uncleared | -2,928.35 |
| 1864 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Sarah Uran | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -917.42 |
| 12/31/2025 | Payroll Check | DD | Sarah Uran | Direct Deposit | Uncleared | -917.42 |
| 1866 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Amelia Knezevich | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -86.71 |
| 12/31/2025 | Payroll Check | DD | Amelia Knezevich | Direct Deposit | Uncleared | -86.71 |
| 1867 | | | | | | |
| 12/31/2025 | Payroll Check | DD | Amelia Knezevich | Pay Period: 12/15/2025-12/29/2025 | Reconciled | -780.43 |
| 12/31/2025 | Payroll Check | DD | Amelia Knezevich | Direct Deposit | Uncleared | -780.43 |
| 1868 | | | | | | |
| 12/31/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Reconciled | -3,594.11 |
| 12/31/2025 | Tax Payment | | QuickBooks Payroll | Tax withdrawal | Uncleared | 3,594.11 |
| 1878 | | | | | | |
| 12/31/2025 | Check | 6180 | Amelia Knezevich | | Uncleared | -200.00 |
| 12/31/2025 | Check | 6180 | Amelia Knezevich | December Wellness Classes 5 x \$40.00 | | 200.00 |
| 1879 | | | | | | |
| 12/31/2025 | Check | 6181 | Lisa McKenna | | Uncleared | -120.00 |
| 12/31/2025 | Check | 6181 | Lisa McKenna | December Wellness 2025 | | 120.00 |

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| TRANSACTION DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLEARED | AMOUNT |
|------------------|------------------|------|------------------------|---|-----------|---------|
| 1880 | | | | | | |
| 12/31/2025 | Check | 6182 | Pamela M Badger | | Uncleared | -280.00 |
| 12/31/2025 | Check | 6182 | Pamela M Badger | December Wellness 2025 | | 280.00 |
| 1881 | | | | | | |
| 12/31/2025 | Check | 6183 | Louise Nicoloff | Voided - Reimbursement | Uncleared | 0.00 |
| 12/31/2025 | Check | 6183 | Louise Nicoloff | Creative Craft Supplies Gift Shop Tags | | 0.00 |
| 1882 | | | | | | |
| 12/31/2025 | Check | 6184 | La Jolla Stone Etching | | Uncleared | -38.06 |
| 12/31/2025 | Check | 6184 | La Jolla Stone Etching | Brick Paver for Mimi Hazel via Nancy Garcia | | 38.06 |
| 1912 | | | | | | |
| 12/31/2025 | Check | 6189 | Louise Nicoloff | Reimbursement | Uncleared | -94.23 |
| 12/31/2025 | Check | 6189 | Louise Nicoloff | Creative Craft Supplies Price tags | | 94.23 |

Item 8

Water Conservation Garden 2026 EVENTS CALENDAR

www.thegarden.org

- **Free Fridays** - 2nd Friday monthly, 9am-4pm
-Special Santa event- December Free Friday
- **Water District Wave-In Days** - Last Saturday of each month, 9am-4pm
-FREE county workshops are held on these days
- **Tomatomania!** - March 6-7, 9am-4pm (free event with free parking)
- **Spring Garden & Butterfly Festival** - May 2, 9am-3pm (free event with free parking)
- **Wags & Wines** - June 20 & July 18, 5-7pm
- **Garden Goes Batty** - October 17, 5-7:30pm
- **Small Business Saturday Craft Fair** - November 28, 9am-1pm (free event with free parking)